



REGIONAL OFFICE (ODISHA REGION)
EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAWAN, JANPATH, UNIT-IX, BHUBANESWAR-751022

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File No.44-D/11/12/85-87/Genl.

Date:- 29.08.2018

E-Expression of Interest (EOI) for hiring of premises for ESIC Dispensary Cum Branch Office at Vedvyas, Rourkela, Dist-Sundergarh, Odisha on rent

Date of commencement of online E- EOI	30.08.18 at 06:00 P.M
Last date and time for submission of E- EOI	17.09.18 at 01:00 P.M
Date and Time for opening of E-EOI	17.09.18 at 03:00 P.M

The Additional Commissioner-cum-Regional Director, ESI Corporation, Regional Office, **Bhubaneswar**, Odisha invites E-Expression of Interest (EOI) in **one bids** system through E-procurement solutions from the building owners for ESIC Dispensary Cum Branch Office on monthly rent basis as per the details given below. EOI documents are available on-line at <https://esictenders.eproc.in>.

E-EOIs are to be submitted in online mode as per instructions given below. However the interest parties/vendors may also submit their EOIs in hard copy as per the proforma available in website www.esicorissa.nic.in and Regional Office, E.S.I. Corporation, Bhubaneswar in lieu of online submission of EOIs. In case of EOIs submitted in offline mode should be send by speed post/by hand (i.e. hard copy) the date and time of submission of EOI as per the schedule mentioned below must be strictly adhered to.

Sl. No	Name of the office for which premises is required	Area required (Approx.)	Location where premises is required	Remarks
1.	ESIC Dispensary Cum Branch office , Vedvyas	2500-3000 Sqft.	Vedvyas	ESIC Dispensary Cum Branch Office should be on ground floor.

The interested parties should upload duly filled EOI form alongwith scanned copies of all the relevant required documents in support of their Expression of Interest duly signed on the website <https://esictenders.eproc.in> on or the before last date and time for submission of E- EOI. The interested parties are advised to submit E- EOI as early as possible and do not wait for the Last Date. The E-EOIs will be opened on the date and time mentioned above. If there is holiday/office closed or any technical problem, the EOIs will be opened on next working day at 11.00 A.M. EOI documents are also available for viewing on the website of Employees' State Insurance Corporation i.e www.esicorissa.nic.in. EOIs submitted in hard copy must reach the Additional Commissioner-cum-Regional Director, E.S.I. Corporation, Regional Office, Panchdeep Bhawan, Janpath, Unit-IX, Bhubaneswar-751022 by the scheduled date and time mentioned above. The delay, if any, ESIC will not be responsible for any delay by post or whatsoever.

Important Instruction for parties regarding Online Payment :-

Interested parties are required to procure Class-III B. Digital Signature Certificate(DSC) with both D\$C Components i.e. Signing & Encryption to participate in online E- EOI.

The parties should get Registered at <https://esictenders.eproc.in>.

Further they should add the below mentioned sites under Internet Explorer ~ Tools ~ Internet Options-» Security ~ Trusted Sites ~ Sites of Internet Explorer:

<https://esictenders.eproc.in>.

<https://www.tpsl-india.in>.

<https://www4.ipg-online.com>

Also, interested parties need to select "Use TLS 1.1 and Use TLS 1.2" under Internet Explorer-» Tools ~Internet Options ~ Advanced Tab ~Security.

The parties need to submit processing Fee Charges of Rs. 2495/- (Rupees Two thousand four hundred ninety five only) (Non- Refundable) in favour of M/s. C-1 India Pvt. Ltd., payable at New Delhi via Online payment Mode such as Debit Card, Credit Card or Net Banking for submitting the EOI. Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>

Terms & Conditions for premises:-

1. Sufficient parking space.
2. Near to Auto/Tempo/Rickshaw/Bus Stop.
3. The rooms of premises should be vetrified Tiled.
4. Separate Tiled Toiltes for Ladies/Gents/Staffs with Western Commode, washbasin and Mirror.
5. Sufficient Space to display office sign boards.
6. Separate Electric Metre or Sub-Metre and wiring (Electricity bill will be Paid by the office).
7. 5 KVA Electricity connection with chemical Earthing (1) Phase to Neutral- 220-240V,(ii) Phase to Earth- 220-240V,(iii) Neutral to Earth- Below 3V
8. 24 hours water facility.
9. Sufficient waiting area for visitors.

10. Building/Land should not be disputed or encroached .
11. Any Statutory dues on building/Land, if found the same shall be borne by the owner.
12. NOC, for temporary modification/alternation like partition, Antina, data cabling, power cabling, Internet connection, etc. must be given by the building owner.
13. The temporary modification/ alteration required if any without disturbing the permanent structure, the same is to be done by the owner at his own cost.
14. Statutory approvals, power connection, water connection, sewerage/drain approval shall be the responsibility of building owner.

GENERAL TERMS AND CONDITIONS:-

1. Self attested copy of required documents must be submitted in Online **EOI Format** (sample of proforma given in **Annexure-A**).List of documents as detailed below:-
 - I. Ownership documents of the building
 - II. Municipal approval of plan/building.
 - III. Address proof like Electricity Bill/Telephone Bill etc.
 - IV. PAN Card copy of the owner.
2. The building/premises applied for, shall be physically inspected/verified at location by a team of Officers nominated by Regional Director, E.S.I. Corporation and will submit the feasibility/found fit report.
3. The building/premises shall be hired through lease agreement initially for the period of 3 years and may be extended on terms and conditions given in lease agreement.
4. Either party shall give a notice of 6 months (minimum) for breach of agreement.
5. Any dispute, shall be governed within the local jurisdiction only

Additional Commissioner and Regional Director

FORMAT FOR EXPRESSION OF INTEREST(EOI)
(Sample Copy)
(To be submitted in On-line/offline)

Sl.No.	Description	
1	Name & Address of the Building Owner	
2	Complete address of the Building	
3	Mobile No. of the owner	
4	E-mail id	
5	Built up Area (in sq.ft.)	
6	Any certificate regarding ownership of the building	Whether submitted (Yes/No)
7	Self certificate regarding area of the Building	Whether submitted (Yes/No)
8	Address proof : _____ (Like Electricity Bill / Telephone Bill etc.)	Whether submitted (Yes/No)
9	PAN Card copy	Whether submitted (Yes/No)
10	Expected rate of monthly rent (in rupees) per Sq.ft. (inclusive of all taxes)	