



**REGIONAL OFFICE, ODISHA**  
**EMPLOYEES' STATE INSURANCE CORPORATION**

( MINISTRY OF LABOUR AND EMPLOYMENT, Govt. of India)  
REGIONAL OFFICE: PANCHDEEP BHAWAN: JANPATH: UNIT - IX: BHUBANESWAR-751022  
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**( An ISO 9001 : 2008 CERTIFIED )**

No.44-W-19/11/5-TENDER/ADVT.-2008 (PMD)

Date: 25.01.2013

**EMPANELMENT OF CONTRACTORS**

Applications are invited from Class "D & C" Contractors registered with CPWD/PWD/ Public Undertakings including registered Electrical contractors for empanelment with ESIC for a period of 02 years for carrying out the Annual Repairs/ Special Repairs and maintenance works of Civil/ Electrical (External & Internal)/Water proofing works/ PH (Water, Sanitary, Plumbing, Storm water drainage & Sewerage disposal)/Air Conditioning/Maintenance of Generators & Pumps etc. of ESIC buildings, Hospitals, Dispensaries, Offices and Staff quarters throughout the State of Odisha. Contractors shall have to fulfill the criteria of satisfactory completion of three similar works each of value not less than 2.00 lakh or two similar works each of value not less than 3 lakh or one similar work of value not less than 4.00 lakh in the last 7 years ending 31.12.2012 and furnish documents listed in Annexure - A.

The prescribed application form can be obtained from Property Management Division of this Regional Office on payment of `500.00 (Non-refundable) in shape of A/c Payee Demand Draft / Bankers' Cheque from any Nationalized Bank drawn in favour of Regional Director, ESIC Corporation, Bhubaneswar and payable at Bhubaneswar, from **29.01.2013 to 07.02.2013** during office hours between 10.00 A.M to 5.00 P.M. The application format along with Annexure-A can also be down loaded from website: [www.esicorissa.nic.in](http://www.esicorissa.nic.in). In case the prescribed application form is down loaded from website, the contractor will have to enclose with the tender `500.00 ( Rupees Five hundred only ) towards cost of application form (non-refundable) in shape of A/c Payee Demand Draft / Banker's Cheque drawn in favour of Regional Director, ESIC Corporation, Bhubaneswar and payable at Bhubaneswar.

The last date of receipt of application in the prescribed form is up to **3.00 P.M. of 11.02.2013**. Contractors having experience in executing similar works and having skilled manpower will be preferred.

The Regional Director, ESIC, Bhubaneswar reserves the right to accept or reject any or all the applications without assigning any reason thereof.

**REGIONAL DIRECTOR**



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8. (a) Name of the person holding power of attorney \_\_\_\_\_

(b) Nationality: Indian  Other

(c) Liabilities:

9. Name of the Bankers with full address: \_\_\_\_\_

10. Place of business: \_\_\_\_\_

11. Full time technical staff in applicant's employment:-

a) Graduate engineer with minimum \_\_\_\_\_ years' experience.

b) Graduate engineer with minimum \_\_\_\_\_ years' experience (Excluding (a) above)

c) Diploma engineer with minimum experience \_\_\_\_\_ years.

d) Diploma engineers minimum experience \_\_\_\_\_ years. (excluding (c) above).

e) Furniture/ furnishing Designers of minimum \_\_\_\_\_ years experience.

f) Graduate in Agricultural Sciences of minimum \_\_\_\_\_ years experience.

g) Post Graduate in Agricultural Science of minimum \_\_\_\_\_ years experience.

12. Does the applicant have sufficient T&P, Machinery, Equipment and Workshop as per requirements mentioned in the Enlisted Rules for the class and category applied for Yes  No   
[Attach details on separate sheet.]

13. [ For Electrical ]

i) Does the applicant possess valid Electrical Licenses. Yes  No

ii) Do the permanent electricians employed by contractor possess valid license. Yes  No

14. (a) Whether already enlisted with CPWD / PWD/ Public undertaking or any other department. Yes  No

(b) If yes, give details :

i) Name of the department: \_\_\_\_\_

ii) Class & Category \_\_\_\_\_

iii) Enlistment authority & address \_\_\_\_\_

iv) Enlistment No & Date \_\_\_\_\_

v) Date of validity \_\_\_\_\_

vi) Tendering limit

15. Is any person working with the applicant is a near relative of the officer/ official of ESIC. Yes  No

16. Details of works completed, in progress and secured during the last 5 years. This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is required.

: 3 :

17. Certificates from clients in original or attested copy for all eligible works.

18. Certificates:

- a. I/ We (including all partners) certify that I/We have read the Rules of Enlistment of contractors in CPWD as amended up-to-date and shall abide by them.
- b. I/We certify that the information given above is true to the best of our knowledge. I/We also understand if any of the information is found wrong, I am/we are liable to be debarred.
- c. I/We certify that I/We will not get myself / ourselves registered as contractor(s) in the Department under more than one name.
- d. (i) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any engineering Department of the Government of India during the last two years. I also certify that I have neither such a person under my employment nor shall I employ any such person within two years of his retirement except with the prior permission of the Government.  
(For individuals seeking enlistment in their own name)
- (ii) We certify that none of the partners/ Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineer or Administrative duties in last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two years his retirement except with the prior permission of the Government. (For partnership firms and limited companies).

(Strike out whichever is not applicable)

Signature(s) of applicant(s) :

	Name	Signature	Address
1.			
2.			
3.			
4.			
5.			

Date :

No. of Documents attached

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**Following are the documents to be submitted by the contractors for the empanelment:**

1. PWD or CPWD Registrations.
2. Validity period of registrations.
3. Permanent address.
4. If firm- Partnership deed attested by Notary.
5. Attested copies of certificates for similar works done duly certified by an officer not below the rank of Executive Engineer.
6. Valid and attested copy of income tax clearance certificate.
7. Solvency certificate from Nationalized bank for Rupees ten lakhs.
8. ESIC- PF registration certificate.
9. Certificate of registration in Labour department.
10. Details of technical staff:-
  - i. Qualification and experience.
  - ii. Declaration that they are working with applicant.
11. Details of skilled labour:-
  - i. Qualification and experience.
  - ii. Electrical license in respect of electricians.
12. Declaration that the information given is true and liable to be removed from empanelment in case the information given is found to be false and fabricated.

Signature of contractor  
with stamp and date

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