

**ANNUAL MAINTENCE CONTRACT- STANDARD DOCUMENTS (ESIC).**

(To be completed /modified to suit individual project requirement)

**ANNEXURE "A"**

**NOTICE INVITING TENDER**

Employee's State Insurance Corporation

No. 44-W-11/13/2/2013-14 PMD (RM/RD)

Date: 11.09.2013

**INVITATION OF BIDS FOR MAINTENANCE WORK OF "ARM works of Civil, P.H. & Water Supply, Carpentry works for Type-I quarters – 4 Nos., Regional Office Building with Pump House and different types of Staff quarters – 66 Nos. ( "C" Type – 6 Nos., "B" Type – 48 Nos. and "A" Type – 12 Nos.) and Pump House at ESIC Staff Colony, Nayapalli, Bhubaneswar for the year 2013-14".**

Sealed offers are invited from eligible contractors for Providing Annual Repair and Maintenance Service listed under scope of work in this bid document.

Details of the projects for which tenders are invited are as Follows:-

Nature of Facility –Branch Offices/Residential/ Others

**1. Scope of Service to be provide:-**

The agency will be responsible for Repair and Maintenance of followings:

- Annual Repair & Maintenance to Civil, Carpentry, P.H., Water Supply and Sanitary installation.
- Repair and day to day maintenance of Civil, Carpentry, P.H., Water Supply and Sanitary installations.
- Maintenance of Pump House.

**2. Estimated Cost : - Rs.12,28,157.00**

**3. E.M. Deposit : - Rs.24,563.00**

**4. Bid Documents:**

The tender documents should accompany with the following documents a) copy of the Pancard, b) VAT Clearance Certificate, c) EPF and ESI Registration Certificate along with the list of employees's covered under EPF & ESI Act, d) Copy of Service tax registration Certificate. In absence of any of the documents, the tender paper will not be accepted. Tender documents for invitation of bids for Annual Repair and Maintenance works can be obtained from P.M.D Branch, E.S.I.C, Bhubaneswar, during working hours from **12.09.2013 to 19.09.2013** on all working days between 11 A.M to 4 P.M. on payment of a non refundable cost of Tender of Rs.500.00 in the form of a Demand Draft/ Banker's Cheque ( payable at Bhubaneswar to Regional Director, ESI Corporation, Bhubaneswar. The last date of submission of Tender is **20.09.2013 by 3.00 P.M.**

The Tender shall be opened in the presence of the Tenderers / their authorized representatives on the same day at 3.30 P.M.

sd/-

**REGIONAL DIRECTOR**

ESI Corporation,  
Panchdeep Bhawan,  
Janpath, Unit- IX,  
Bhubaneswar – 751022.